

Learning Gate Community School
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**Learning Gate Board Directors
Board of Directors Meeting
Thursday, November 15, 2018**

Board Members Present: Jennifer Collins, Luke Chichetto, Christina Faudel, Christina Goldstein, Stan Kroh, Briana Lindsay, Steven McCarty, John Zdanowicz

Board members absent: Karen Ramlackhan, Debbi Stone, Jennifer Wolgemuth

Staff in attendance: Michelle Mason, Kris Smith, Officer Kevin Durkin

Parent Liaison: Nicole Rametta

Meeting called to order at 6:03 PM by Jennifer Collins, Chairperson.

Announcements:

- Amelia has resigned from the Board of Directors.

Public Input:

- A parent came to speak about an incident that occurred between his son and another student. Michelle Mason requested a meeting with the parent to discuss the matter further, and noted that new plans for dealing with situations like this incident have been implemented.

Executive Committee Reports:

Secretary (Kris for Jennifer W.)

- The notes from the October meeting were reviewed and minor edits made.
- Stan motioned to approve the minutes from the October meeting. Christina F. seconded. Motion passed.

Vice President's Report (John):

- No updates.

Nature Is Our Best Teacher

A Rated not for Profit Public
Charter School



Advanced Accredited

Treasurer's Report (Stan):

- The budget report for October was distributed.
- Budget Amendments: items have been broken out into their proper categories, and some items that were underestimated and overestimated have been adjusted.
- The Best and Brightest grant from the state has been received by the school and \$65,000 was paid out in payroll.
- Jennifer C. motioned to approve the amended budget and accept the budget report. Christina G. seconded. Motion passed.

Personnel (Karen):

- No updates.

Educational Program (Jamie M.):

- No updates.

Business and Finance (John)

- No updates.

Facilities (John):

- Lots of progress has been made at the middle school. The windows are nearly complete.
- The painting at Hanna Campus is complete except Heron Hall.
- Three project manager bids were received to complete a list of 17 large projects with a budget of \$1.2 million. FWC bid \$18,000/month for project and contract management. Genesis bid \$2,500 per month for project management. Envision bid \$6,500 per month for project management and will charge 7% for the general contractor of each project. Envision will also donate \$500 back to the school.
- The FWC bid included the price of the general contractor.
- Board members compared and extensively discussed the bids.
- Jenn C. motioned to choose Envision pending an email confirming that there is no conflict of interest. Briana seconded. Motion passed with 8 votes for, 1 opposed.
- If Envision does have a conflict of interest, the Board will hold an emergency meeting.
- The sprinklers are still not complete. A water plan was sent to the county.
- Turf: Luke is seeking advice regarding natural vs. artificial turf.

Governance (Stan)

- The committee met on November 9th.
- Amelia resigned from the Board of Directors, but will remain on the Governance Committee.
- The Handbook updates are complete and ready for distribution. Everyone should sign to acknowledge receipt.
- The Bylaws have been changed to indicate that members and officers may serve on the Board as long as they are voted to stay. The term limits have been removed.
- Christina G. motioned to change the bylaws to reflect the new Board of Directors term language. Christina F. seconded. Motion passed.
- The new proposed language for Director terms will be included in the revised handbook to be distributed.

- Some members are not attending board meetings on a regular basis. Jenni will start keeping track of the percentage of meetings attended by each member and they will be discussed at each meeting. Board members were reminded that they may take a leave of absence if needed. If discussing attendance does not resolve the issue, further action may be taken at a later date.
- There are no procedures for resignations, only need to be stated in a Board of Directors meeting.
- There are no updates on the new board candidates, contact information for matches.
- Consolidation of some committees was discussed. It was decided that every committee leader should prepare recommendations for the next committee meeting in January.

Resource Development (Christina G.):

- The Garden Party will be held tomorrow. Jenn C. will welcome visitors.
- Ecofest sign up has begun.
- The Winter Bazaar is full for vendors.
- John needs a list of changes to the website for Ecofest.

Foundation (Christina F.)

- The Apple computers need repair or replacement.
- We need to calculate the effectiveness of our marketing and adjust budget accordingly.
- Help the Heron raised \$91,000.
- Spirit Night at Culivers was very successful.
- Michelle is working with the PTSA. They voted to have a park family event March 30th.

Principal's report (Michelle):

- A poll was conducted regarding the distribution of "A" money received from the state. 70/72 votes were for distributing the money as done in previous years, among the faculty.
- Jenn C. motioned to approve distributing the "A" money the same as last year. Stan seconded. Motion passed.
- An accreditation review will be held at the end of February 2020. Michelle is looking for renewal training.

PTSA:

- No updates.

Old Business:

- None

New Business

- None.

Meeting adjourned at 8:35 P.M.

Minutes drafted by Leilani Paxton and edited and submitted by Jennifer Wolgemuth, Secretary of Learning Gate Community School Board.

LGCS Board Executive Signatures

	Jennifer Collins, Chair	1/28/19	Date
	John Zdanowicz, Vice Chair	Date	Date
	Jennifer W. Higgenbotham, Secretary	1.28.2019	Date
	Stanley Kroh, Treasurer	1/29/2019	Date