



Learning Gate Community School  
16215 Hanna Road Lutz, FL 33549  
Phone: 813-948-4190 Fax: 813-948-7587  
WWW.LEARNINGGATE.ORG

**Learning Gate Board Directors  
Board of Directors Meeting  
Monday, October 15, 2018**

**Board Members present and attendance\*:** Jennifer Collins, Luke Chichetto, Christina Faudel, Christina Goldstein, Stan Kroh, Steven McCarty, Debbi Stone, Jennifer Wolgemuth.

**Board members absent and attendance:** Briana Lindsay, Karen Ramlackhan, Amelia Terrapin, John Zdanowicz

**Staff in attendance:** Kris Smith, Kelly Pratt, Adam Wolford

**Parent Liaison:** Nicole Rametta

Meeting called to order at 6:02 PM by Jennifer Collins, Chairperson.

**Announcements:**

- None

**Public Input:**

- None

**Executive Committee Reports:**

**Secretary (Jennifer W.)**

- The notes from the September meeting were reviewed and minor edits made.
- Jenn. C motioned to approve the minutes from the September meeting. Stan seconded. Motion passed.

**Vice President's Report (John):**

- No updates.

**Treasurer's Report (Stan):**

Nature Is Our Best Teacher



- The budget report for September was distributed.
- Most budget items were at 20% as expected.
- The profit/loss statement for September was reviewed. Everything was as expected.
- The profit/loss statement for July-September was reviewed. Everything was as expected.
- Christina G. motioned to approve the treasurer's report for September. Christina F. seconded. Motion passed.

**Personnel (Karen):**

- No updates.

**Educational Program (Jamie M.):**

- No updates.

**Business and Finance (Kris)**

- Administration is looking into finding a new bank.
- Discussed the disadvantages of becoming a public employer. Kris is looking into better options to improve the school's existing 401k plan.

**Facilities (Steve and Adam, standing in for John):**

- Window installation at Lutz Lake Fern has begun. Once they figure out proper placement, the installation will go quickly.
- Project manager:
  - Discussed proposals received in response to the RFP sent out to the five companies recommended to us, and, only two responded.
  - The due date for proposals will be extended until three bids are received. Decided to extend the RFP by two weeks and resend it to recommended companies and ask for more referrals.
- Long term plans: some plans were set when negotiating the bond, but there is still room for additional planning.
- Discussed renovations on the Sanctuary.
- Discussed costs of installation and maintenance of turf for soccer fields.

**Governance (Debbi S.)**

- The committee met Friday, and Debbi will send out the notes.
- The committee discussed an incident with a teacher at the Lutz Lake Fern Campus. The community was supportive, and the administration was praised for their handling of the situation.
- Verbiage will be added to page 24 of the handbook on Board ethics about directing media inquiries to Michelle. If it is not reasonable to contact the Principal, then the Board President can be contacted.
- Board of Directors' addresses will be removed from the handbook.
- A discussion was held about rearranging and potentially consolidating some committees.
- Debbi is crafting new language regarding Board terms for the Charter Bylaws. She will send her proposed language to Randy and then to the rest of the Board.

- Debbie Lister emailed the names of two potential Board candidates. One works in Human Resources and the other is a lawyer. Jenn. C. will contact them. They will not need to serve on committees first since they are filling a niche. They will be invited to the next Governance Committee meeting on November 9<sup>th</sup> at 4:00 p.m, if possible.

**Resource Development (Christina G.):**

- The committee has not yet met this month.
- Help the Heron is at 91% participation, and the Board participation is at 99%. So far, \$91,000 has been raised or pledged. This is an increase from last year's \$84,000.
- Spirit night will be held at Culvers next Tuesday, October 23<sup>rd</sup> from 4-8 p.m.
- The Garden Party will be on Nov. 16<sup>th</sup> from 11 a.m. until 1 p.m. Board members should suggest partners and donors.

**Foundation (Stan)**

- The next meeting will be held on Friday, Oct 19<sup>th</sup>.

**Principal's report (Michelle):**

- Christina F. motioned to approve Jennifer Healy as an out of field teacher. Her name was changed from Jennifer Cleary. Debbi seconded. Motion passed.
- A new math teacher is starting on Monday. He taught at Hillel Academy for 15 years.

**Vice Principal's Report (Kelly Pratt):**

- The technology purchased has been very helpful. It is used daily and has made testing quicker and easier, with fewer problems.

**PTSA:**

- The survey regarding parent-child activities in the spring has not gone out yet.

**Old Business:**

- None

**New Business**

- The next meeting will be held Thursday, Nov. 15<sup>th</sup> at the Hanna Campus.
- Volunteermatch.com is a good resource for recruiting new Board of Directors and Foundation members.

Christina G. motion to adjourn the meeting at 6:59 p.m.. Debbi seconded. Motion passed.

Minutes drafted by Leilani Paxton and edited and submitted by Jennifer Wolgemuth, Secretary of Learning Gate Community School Board.

\*\*\*\*\*

**LGCS Board Executive Signatures**

Jennifer Collins, Chair

Date

11/15/18

John Zdanowicz, Vice Chair

Date

11/15/18

Absent

Jennifer Wolgemuth, Secretary

Date

/

Stanley Kroh, Treasurer

Date

Stanley M. Kroh

11/15/18