



An Environmentally Integrated K-8 A+ Charter School  
16215 Hanna Road  
Lutz, Florida 33549

Tel: 813-948-4190 Fax: 813-948-7587

[www.learninggate.org](http://www.learninggate.org)

"The First LEED Platinum Public  
School in the Nation"



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**Learning Gate Board Directors  
Special Board of Directors Meeting  
Monday, July 9, 2018**

**Board Members Present/Called In:** Debbi Stone, Jennifer Collins, Christina Faudel, Stan Kroh, Steve McCarthy, Amelia Terrapin, Jennifer Wolgemuth, John Zdanowicz

**Board members absent:** Christina Goldstein, Luke Chichetto, Karen Ramlackhan

**Staff in attendance:** Kelly Pratt, Kris Smith, Adam Wolford

Meeting called to order at 5:04 PM by John Zdanowicz, Vice President

**Secretary (Jenni)**

- Reviewed June Board meeting notes. Debbi motioned to accept the June meeting minutes, with Amelia Terrapin added as 'Present.' Stan seconded. Motion passed.
- Reviewed May 29<sup>th</sup> Special Board meeting minutes. Stan motioned to accept the May 29 Special Board meeting minutes, Jenni seconded. Motion passed.

**Principal (Michelle)**

- Michelle shared a draft of the Metal Health Assistance Allocation Plan. The plan is due on July 16<sup>th</sup> and is general at this point. Michelle will distribute most up-to-date version once she receives guidance from the school district and input from the lawyer. .
- John motioned to approve the MHAAP with caveat Michelle can amend, Stan seconded. Motion passed.
- Discussed advertising and marketing LGCS, including its continued status as an 'A-rated' school. May need additional support over the summer for advertising and marketing.
- Discussed a recruitment event for the Lutz 4<sup>th</sup> of July parade, perhaps a recycling center at the Middle School. Will reach out to the PTSA to see if they are interested in helping facilitate.

**Facilities (John)**

- Four individual AC units will be installed in the 3<sup>rd</sup> grade building. Installation is planned to be completed the 1<sup>st</sup> week of August, a week earlier than originally expected.
- Discussed work planned over the summer and permits.

Stan motioned to adjourn at 5:28pm. John seconded. Motion approved.

Minutes drafted and submitted by Jennifer Wolgemuth, Secretary of Learning Gate Community School Board.

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**LGCS Board Executive Signatures**

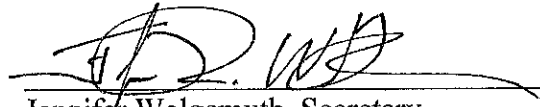
  
Jennifer Collins, Chair

8/20/18  
Date

**ABSENT**

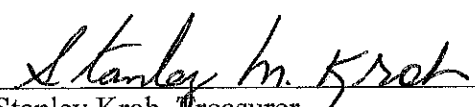
John Zdanowicz, Vice Chair

Date

  
Jennifer Wolgemuth, Secretary

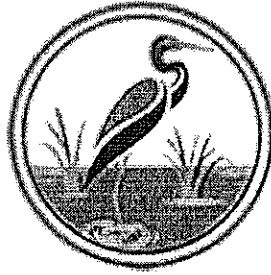
8.20.18

Date

  
Stanley Kroh, Treasurer

8/20/18

Date



Learning Gate Board of Directors  
Special Call-in Meeting Notes  
July 18, 2018

Members present: Jennifer Collins, Stanley Kroh, Christina Goldstein, Amelia Terrapin, Debbi Stone

5:10pm meeting called to order:

Stanley Kroh

- Stanley suggested considering Brianna as board member; she offers expertise in video production, and health & wellness and can support an increase in health initiatives.
  - Stan makes a motion to nominate Brianna to board; Christina seconded. Motion passes unanimously.

Michelle Mason

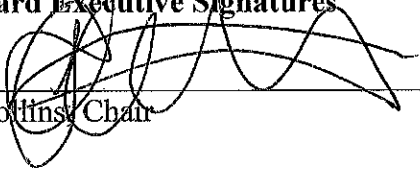
- She received an email from attorney for school stating that a school officer is required by statute; we have to make a decision to either employ local law enforcement agency or go through the school district with a significant increase in cost to go through sheriff's dept (more than double). Annual cost of Marshall will not exceed \$47,123.
  - Requirements: valid firearm license, 132 hours firearm safety training, pysch exam, drug screen, updated yearly, 12 hours diversity training, normal public school hours, drills with school.
  - Michelle's opinion (and other charters) are to go with a Marshall from the Guardian program. Board has to decide which one we want. We have to notify Barbara Watson at the district know which way.
  - Stan makes a motion to go with the marshall plan; Debbi seconded. Motion passes unanimously.

Meeting adjourned at 5:20pm.

Minutes drafted and submitted by Assistant Secretary of Learning Gate Board, Amelia Terrapin.

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LGCS Board Executive Signatures

  
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Jennifer Collins, Chair

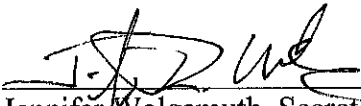
8-20-18

Date

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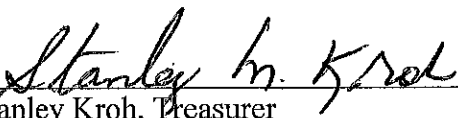
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John Zdanowicz, Vice Chair

Date

  
\_\_\_\_\_  
Jennifer Wolgemuth, Secretary

8.20.18

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**Learning Gate Board Directors  
Special Board of Directors Meeting  
Friday, July 27, 2018**

**Board Members Called In:** Jennifer Collins, Christina Goldstein, Stan Kroh, Debbi Stone, Jennifer Wolgemuth, John Zdanowicz

**Board members absent:** Luke Chichetto, Christina Faudel, Steve McCarthy, Karen Ramlackhan, Amelia Terrapin

**Staff in attendance:** Kris Smith

Meeting called to order at 7:51 AM by Jennifer Collins, President

**President (Jennifer C.)**

- Discussed creating policies for vetting prospective board members. Will refer to the Governance Committee to develop a policy and including a questionnaire to add to the Committee member application form.

**Facilities (John)**

- Trees need to be trimmed around buildings prior to the start of school.
- John motioned to approve \$2800 quote from Omega Tree Services for tree trimming. Jenni seconded. Motion passed.

**Administration (Kris)**

- Transferred 401k plan from previous payroll service to current. Several documents need to be signed. The Board agreed Kris Smith should have the authority to sign the 401k and future payroll related financial documents.

Meeting adjourned at 8:01am.

Minutes drafted and submitted by Jennifer Wolgemuth, Secretary of Learning Gate Community School Board.

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LGCS Board Executive Signatures

  
Jennifer Collins, Chair

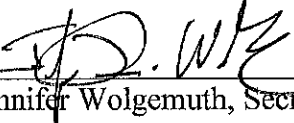
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Date

**ABSENT**

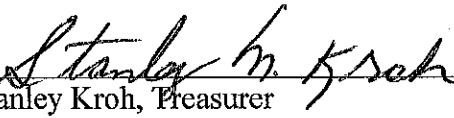
John Zdanowicz, Vice Chair

Date

  
Jennifer Wolgemuth, Secretary

8.20.18

Date

  
Stanley Kroh, Treasurer

8/20/18

Date