

## **Governance Committee**

### **Meeting Notes: August 16<sup>th</sup>, 2017**

Attendees: Debbi Stone, Stan Kroh, Karen Ramlackhan, Jenni Wolgemuth

#### **Randy Sterns, Bush Ross** <http://www.bushross.com/attorneys-Randy-Sterns.html>

- Debbi confirmed with Randy Sterns that he will be at the next two BOD meetings. She will call Friday to remind him of the location of the next one: Middle School.
- Stan will also invite Randy to an upcoming Foundation meeting.

#### **Parent Survey**

- The survey has been revised by Kris and input into Survey Monkey.
- A few questions will be tweaked to avoid bias. Kris will send the final version to the Committee.
- We wanted to wait a bit to send anyway to allow for some time to pass in the school year.

#### **Committee Recruitment**

- At next BOD meeting, remind all members to recruit Committee Members that reflect our greatest needs.
- We suggest we send out emails/correspondence seeking very specific needs, e.g., "We are looking for an electrician," or, "We are seeking a Painter..." to sit on Facilities Committee.
- Should A/C be its own Ad Hoc Committee? We clearly have one right now...so perhaps this Committee stays its own for now and continues beyond the immediate/pressing needs. We'll need to always keep things running, and A/C is a school issue county-wide.
- PTSA Newsletter is bi-weekly and can be one method to recruit for Committee Members.
- Anything sent home with kids is on Friday. Debbi will draft a letter to share at next BOD meeting.
- We can also recruit on Facebook and through email.

#### **Charter School Alliance**

- Kris will check with Michelle to see if we joined in July (had been waiting for new fiscal year).
- Does the Alliance have access to appropriate governance training?

#### **Principal Evaluation**

- Evaluation format is currently based on the Accreditation Committee's findings from the Accreditation process.
- Debbi to follow-up with Gege and Jamie on status.
- We need to ensure we're following the correct procedure:
  - Evaluation group (currently Gege, Debbi, Karen?) should share results with the Personnel Committee.
  - Personnel Committee should share results and recommended salary increase at BOD meeting for ratification.
  - Salary increase is then presented to the Finance Committee to amend the budget with a new amount.
  - Minutes can reflect a percentage, not actual salary.

#### **Governance Committee Responsibilities**

- Last review of Board Handbook was April, 2017. We should take another look.
- Is the Nominating Committee separate? Yes...though right now it's the exact same members as Governance Committee.

***Other Odds and Ends***

- When referring to LGCS's status (to differentiate from negative Charter School press), refer to it as a not-for-profit Charter School.
- We discussed needing a bonus program for LGCS staff who go above and beyond.

***Next meeting***

Wednesday, September 6<sup>th</sup> at 8:30AM at LGCS Hanna Campus